

Petersburg Regional
Local Human Rights Committee Meeting Minutes
November 14, 2012

Committee Members Present:

Ms. Kathy Tierney, LHRC Member
Mr. Michael Nichols, LHRC Chair
Mr. Norman Stone, LHRC Member
Mr. Steven Watkins, LHRC Member
Ms. Isabel Vartanian, LHRC Member
Mr. Rudi Jackson, LHRC Member

Committee Members Absent:

None

Affiliate Members (Group B) Present:

Mr. Lola Shodeinde, Amazings Grace, LLC, LHRC Affiliate
Ms. Wilma Mullins, DBS Family Services, LHRC Affiliate
Mr. Wesley Mullins, DBS Family Services, LHRC Affiliate
Ms. Kristina Blough, Y.E.A., LLC, LHRC Affiliate
Ms. Margaret Gwynn, A & C Alternative Care, LLC, LHRC Affiliate
Mr. Daryl Jefferson, We Care Residential, LLC, LHRC Affiliate
Ms. Ruth Proctor, New Journey Family Services, LLC, LHRC Affiliate
Mr. James Roe, Balanced Minds, LLC, LHRC Affiliate
Ms. Pattie Murphy, Ridge Place Family Services, LHRC Affiliate
Dr. Anthony Duncan, Total Wellness Centers, Inc., LHRC Affiliate
Ms. Letha Moore, Life Enhancement Services, LLC, LHRC Affiliate
Ms. Nadine Keene, Poplar Springs Hospital, LHRC Affiliate
Ms. Kimberly M. Lindblad, Specialized Youth Services of Va., Inc., LHRC Affiliate and
Liaison to the LHRC

Affiliate Members Absent:

Ms. Arleatha M. Simms, Simms Children Assistance Services/New Horizon Group Home,
LHRC Affiliate
Mr. Rudy E. Ford, Jr., S.O.A.R., LLC, LHRC Affiliate

Others Present:

Ms. Carrie Flowers, Human Rights Advocate, Office of Human Rights
Ms. Bernice Lee, Life Enhancement Services, LLC, LHRC Affiliate (Group A Affiliate)
Mr. Ronald Wallace, River City Residences, LHRC Affiliate (Group A Affiliate)
Mr. Wallace, (son of Ronald Wallace) River City Residences, LHRC Affiliate (Group A
Affiliate)

I. Call to Order

- a) Mr. Nichols called the meeting to order at 2:39pm; Ms. Tierney seconded. Introductions were made.

II. Approval of the Minutes

- a) The committee reviewed the minutes from the August, 2012 meeting. Mr. Watkins motioned to approve the minutes with one correction (start time of the meeting); Ms. Vartanian seconded. Motion carried.

III. Public Comments

No public comments were made.

IV. New Business

- a) Life Enhance Services, Bernice Lee, requesting to add/affiliate the Crisis Stabilization service to her array of services that report to this committee. The service will respond to the immediate needs of individuals experiencing acute crises of a psychiatric nature, which jeopardize the individuals' current living situations. The services are provided in 40 hours per week, over the course of 15 days. The purpose of the service is to connect individuals to other community resources, to teach Activities of Daily Living skills (ADLs) and budgeting, to complete a comprehensive assessment by an LMHP. The service will include drafting of an Individualized Service Plan, case management services, Independent Living Skills training, the use of Cognitive Behavior Therapy techniques, and 24-hr per day emergency on call response. This service differs from Mental Health Support in that it is for adults at risk of homelessness due to their psychiatric emergency. Qualified Mental Health Professionals (QMHPs) will work with the client population (ages 5 y.o. and up), doing training in symptom management, crisis stabilization, and behavior training. Mr. Watkins motioned to approve the request for affiliation; Mr. Stone seconded the motion. Motion carried. Committee requested that Ms. Lee bring additional information on February 13, 2013, reference how the services will vary for youth and adults clients, how the service will address psychiatric and medical emergencies, how the service differs from Mental Health Support, and how the agency/affiliate will "link" clients to community resources.

- b) Y.E.A., LLC, Ms. Christina Blough, requested to add/affiliate an additional location to the array of services which report to this committee. The agency wishes to expand their Therapeutic Day Treatment services (for children and adolescents) into two Petersburg schools, Blandford Academy (the city's alternative school) and A.P. Hill Elementary School. The agency has provided this service in the Richmond City School system for the last two years. The service will utilize one QMHP at each location along with one additional support staff to meet the day treatment needs of the identified students. LMHP-eligible clinician will oversee the programs. The support staff will not provide direct care or direct behavioral interventions; they will be in place to reach out to clients' families for case management purposes and to provide transportation, in a supporting role to the QMHP. The agency uses Crisis Wave as a technique for managing aggressive behavior. Mr. Jackson motioned to allow Y.E.A's new locations to affiliate with the committee; Ms. Tierney seconded the motion. Motion carried.

V. Old Business

- a) It appears, as of the most recent financial report provided by Gateway Homes (November, 2012), Affiliate Dues have not been submitted yet by Positive Image, FamMat Services, LLC, Simms Children Assistance Services/New Horizon Group Home, United Family Services, S.O.A.R., LLC., Ridge Place Family Services, Total Wellness Centers, Inc. (Ridge Place Family Services indicated they had sent their due to Gateway Homes, however, this is not currently verified by the financial report. They were instructed to contact Mr. Daniel Herr to verify their dues had been received and deposited into the account.) The affiliates identified above (with the possible exception of Ridge Place Family Services) are now in violation of their cooperative agreement. The names of these agencies have been submitted to LHRC Members and Ms. Flowers of OHR. Affiliates not yet fully licensed are expected to pay their dues immediately upon affiliation with the committee, to be compliance with the cooperative agreements.

VI. Affiliate Reports

- Amazings Grace
- DBS Family Services
- Y.E.A., LLC.

- Simms Children's Assistance Services (absent/no report presented)
 - A & C Alternative Care
 - We Care Residential
 - Specialized Youth Services, Inc.
 - S.O.A.R., LLC (absent/no report presented)
 - New Journey Family Services
 - Balanced Minds
 - Ridge Place Family Services
 - Total Wellness Centers, Inc.
 - River City Residences (Group A Affiliate; attendance not required)
- a) *Reminder to Affiliates: you are required to forward Program Reports (on the newest quarterly report format) to your Affiliate Liason (Ms. Lindblad) regardless of whether or not your attendance is required at the scheduled meeting. (Group A attends the February, 2013 meeting.) Ms. Lindblad will forward the newest report format to affiliates to ensure all affiliates have the correct report format.*
- b) *Meeting attendance or failure to provide written report can/will result in a citation from DBHDS.*
- c) *Balanced Minds will resubmit completed report by end of business 11-15-12.*
- d) *Committee Liaison will resend revised contact list to all affiliates and members.*

VII. Advocate's Report

- a) Annual reports from every affiliate (for each of their programs) are due to the Office of Human Rights by January 15, 2013. These reports should include the cumulative numbers from the prior quarterly reports and does not need to include answers to the final narrative questions that are included in the quarterly reports. These annual reports must also include total numbers of restraints and seclusion done by each program for the year.
- b) Ms. Flowers indicated that each affiliate must submit their reports in a timely fashion and they must complete the reports in their entirety. Additionally, failure to submit reports, attend required meetings, and/or adhere to cooperative agreements, can all result in citations from DBHDS.

c) Ms. Flowers also clarified that the PR-LHRC is in need of one consumer member.

It is the job of each affiliate to recruit members to the committee on an ongoing basis.

VIII. Closed Session (no closed session)

IX. Other Business

a) Meetings scheduled to be held during the 2013 year will occur as follows:

February 13, 2012 (Group A); May 8, 2013 (Group B); August 14, 2013 (Group A); November 13, 2013 (Group B).

b) Reporting Period	Reports to Kim by	Meeting Date
10/1/12 – 12/31/12	1/10/13	2/13/13 (Group A attends meeting)
1/1/13 – 3/31/13	4/10/13	5/8/13 (Group B attends meeting)
4/1/13 – 6/30/13	7/10/13	8/14/13 (Group A attends meeting)
7/1/13 – 9/30/13	10/10/13	11/13/13 (Group B attends meeting)
10/1/13 – 12/31/13	1/10/14	2/12/14 (Group A attends meeting)

X. Adjournment

a) Mr. Watkins made a motion to close meeting. Ms. Tierney seconded the motion. Motion carried. The LHRC meeting was adjourned at 4:15pm.

12/6/12; kml